

Mountainside Restoration Committee, Inc.

1385 US Highway 22 East, Mountainside, NJ 07092

Volunteer Application

NAME: _____ DATE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL ADDRESS: _____

PREFERRED PHONE: Home _____ Work _____ Cell _____

SECONDARY PHONE: Home _____ Work _____ Cell _____

OVER 18 YEARS OLD: Yes _____ No _____

CURRENT (or PRIOR) OCCUPATION: _____

HOBBIES & PERSONAL INTERESTS: _____

VOLUNTEER EXPERIENCE: _____

WHAT DAYS ARE YOU AVAILABLE TO VOLUNTEER? M ___ T ___ W ___ TH ___ F ___ SA ___ SU ___

WOULD YOU PREFER MORNINGS OR AFTERNOONS? AM ___ PM ___ Both ___ No Preference ___

WOULD YOU BE AVAILABLE FOR PHYSICAL LABOR (i.e. moving boxes, tables, chairs)? Yes ___ No ___

PLEASE LIST ANY EXPERIENCE AND/OR UNUSUAL AND/OR SPECIALIZED SKILLS THAT YOU HAVE:

EMERGENCY CONTACT: _____ PHONE: _____

PLEASE CHECK ANY OF THESE AREAS OF VOLUNTEER INTEREST:

_____ EDUCATION: Be a docent; give tours of the Hetfield House permanent and temporary exhibits. Volunteers should have a passion for history and enjoy working with children and people of all abilities.

_____ RESEARCH CENTER: Organize, preserve, describe archival materials including photographs/manuscripts, and respond to research and genealogy inquiries.

_____ MUSEUM/COLLECTIONS: Research objects in the museum's collections; assist with researching and mounting exhibits; assist with cataloguing artifacts; assist with restoration and maintenance of artifacts.

_____ IMAGING: Assist with the cataloguing of photographs and reproductions of collection materials.

_____ PUBLIC RELATIONS & MARKETING: Assist with mailings to members and donors, assist with calendar updates to the media; assist with press releases for public relations related projects, assist with maintaining updates to the web site.

_____ GARDENS & GROUNDS: Assist with maintaining the gardens and grounds – planting, mulching, fertilizing, watering, weeding, and deadheading.

_____ ADMINISTRATIVE: Filing, data entry, correspondence.

_____ DEVELOPMENT: Assist with fundraising, including special event activities.

_____ GRANT WRITING: Research and apply for new grant.

By checking this box you agree to Mountainside Restoration Committee, Inc. and Site's Confidentiality Agreement: During the course of my volunteer service, I may become aware of member/donor information and other business related information concerning Mountainside Restoration Committee, Inc. & Mountainside Preservation Committee. I understand that this information is critical to the success of MRC & MPC and must not be disseminated or used outside of premises.

I agree to these terms

SIGNATURE: _____ DATE: _____

Thank you for your interest in volunteering with the Mountainside Restoration Committee, Inc. We will review your Volunteer Application and be in touch with you soon.